

## WORK PROGRAMME 2011/2012

### Officer Contact

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### Papers with report

Appendix A: Work Programme 2011/2012  
Appendix B: Scoping report – Dementia  
Appendix C: Scoping report – End of Life Care  
Appendix D: Scoping report – Re-Offending  
Appendix E: Scoping report – Children’s Mental Health

### REASON FOR ITEM

To enable the Committee to track the progress of its work in accordance with good project management practice.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. Note the proposed Work Programme.
2. To make suggestions for/amendments to future working practices and/or reviews.

### INFORMATION

1. At its last meeting, the Committee agreed the attached Work Programme and resolved that all meetings would start at 6pm with the exception of the Community Cohesion meeting which would start at 5pm. Pale shading indicates completed meetings.
2. With regard to the major reviews that the Committee will undertake during the current municipal year, Members had requested at the previous meeting that scoping reports be prepared for the following four topics:
  - (a) Dementia care in Hillingdon
  - (b) Child and adolescent mental health services
  - (c) Role, effectiveness and future of SNTs
  - (d) End of life care – impact on families
3. These reports are appended to this report. Members are asked to consider the scoping reports and choose one topic for their first major review. Once this has been decided, a Working Group will need to be set up and the Committee is asked to decide which Members will be invited to sit on the Group. Members of the Working Group will then be contacted by Democratic Services to agree the dates and times of its meetings.
4. Although Members are welcome to choose the second review topic at this meeting, as it will not start until the first review has been completed, consideration could be given to this matter later in the year. This will enable Members to discuss any alternative topics that they have identified for possible scrutiny.
5. It should be noted that the Centre for Public Scrutiny (CfPS) is offering practical help from its expert advisers for work undertaken in relation to an ageing society. Up to 30 individual or

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joint overview and scrutiny committees (OSCs) can apply for two days CfPS expert advisor support to help them identify the solutions that overview and scrutiny can bring to the challenges of the ageing society. This support will cover preparation and delivery to OSCs and must be used by the end of January 2012.

6. CfPS can tailor this support to suit the needs of the scrutiny process. For example, CfPS can deliver a development session for councillors across a number of different committees on the challenges of the ageing society and ways that scrutiny can influence future service improvement. Or, it could provide expert advice to an existing scrutiny review in order to demonstrate its impact on services that influence ageing well.
7. Should the Committee decide to undertake a major scrutiny review of Dementia or End of Life Care, officers will submit an application for this support. The deadline for the submission of an application is 30 September 2011. It is anticipated that, if the application were successful, the support could be used to facilitate an event such as a public stakeholder meeting or a workshop with relevant organisations and individuals.

### **SUGGESTED COMMITTEE ACTIVITY**

1. Members note the Work Programme and make any amendments as appropriate.
2. Ensure Members are clear on the work coming before the Committee.

### **BACKGROUND DOCUMENTS**

None.

## EXTERNAL SERVICES SCRUTINY COMMITTEE

## 2011/12 WORK PROGRAMME

*NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.*

*Shading indicates completed meetings*

Meeting Date	Agenda Item
8 June 2011	<ul style="list-style-type: none"> <li>Briefing Paper on Organisations Regularly Called to Attend External Services Scrutiny Committee</li> <li>Update on Recommendations of Previous Major Scrutiny Reviews</li> </ul>
20 July 2011	<b>LiNk</b> To receive a report on the progress of LiNk in the Borough since the last update received by the Committee in June 2010.
21 September 2011	<b>Safer Transport</b> To scrutinise the issue of safety with regards to transport in the Borough (Safer Neighbourhoods Team, Metropolitan Police Service and British Transport).
26 October 2011	<b>NHS &amp; GPs</b> Performance updates, updates on significant issues and review of effectiveness of provider services: <ul style="list-style-type: none"> <li>Hillingdon Primary Care Trust (PCT)</li> <li>The Hillingdon Hospital NHS Foundation Trust</li> <li>Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>Central &amp; North West London NHS Foundation Trust</li> <li>London Ambulance Service</li> <li>GPs</li> <li>Hillingdon LiNk</li> </ul>
23 November 2011	
11 January 2012	
22 February 2012	<b>Crime &amp; Disorder</b> <ul style="list-style-type: none"> <li>Metropolitan Police Service</li> <li>Metropolitan Police Authority</li> <li>Safer Neighbourhoods Team</li> <li>Hillingdon Primary Care Trust (PCT)</li> </ul>

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Meeting Date	Agenda Item
	<ul style="list-style-type: none"> <li>• London Fire Brigade</li> <li>• Probation Service</li> <li>• British Transport Police</li> <li>• Safer Transport Team</li> </ul>
<b>28 March 2012 – 5pm</b>	<p><b>Community Cohesion Review</b></p> <p>The review the achievements of the following organisations since March 2011 with regards to Community Cohesion:</p> <ul style="list-style-type: none"> <li>• Metropolitan Police Service</li> <li>• London Fire Brigade</li> <li>• University of Brunel</li> <li>• Union of Brunel Students</li> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• Strong &amp; Active Communities</li> <li>• Hillingdon Inter Faith Network</li> <li>• Hillingdon Association of Voluntary Services</li> </ul>
<b>25 April 2012</b>	<p><b>Quality Accounts &amp; CQC Evidence Gathering</b></p> <ul style="list-style-type: none"> <li>• Hillingdon Primary Care Trust (PCT)</li> <li>• The Hillingdon Hospital NHS Foundation Trust</li> <li>• Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>• Central &amp; North West London NHS Foundation Trust</li> <li>• London Ambulance Service</li> <li>• Care Quality Commission (CQC)</li> <li>• Hillingdon LINK</li> </ul>

Themes	Future Work to be Undertaken

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